

OFFICE OF THE DISTRICT & SESSIONS JUDGE, UDALGURI

ADVERTISEMENT

Dated: 02nd November, 2024

Applications are invited from eligible Indian citizens in the Standard Form, as prescribed in Part-IX of the Assam Gazette, to fill the following vacant position within the establishment of the District & Sessions Judge, Udalguri.

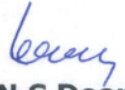
Name of the Post	No. of Post	Scale of Pay (with Grade Pay)	Eligibility Criteria
Head Assistant (newly designated as Head Administrative Officer)	01	(₹30,000 - ₹1,10,000) + GP ₹13,900 (as per ROP Rules, 2017)	The candidate must have served as a Supervisory Assistant or a Sheristadar of Munsiff or a Sheristadar of Assistant District & Sessions Judge, or Upper Division Assistant continuously for 3 years in the District & Sessions Judges' establishment as of 1 st day of November 2024, as per the Assam District & Sessions Judges' Establishment (Ministerial) Service Rules, 1987.

General Instructions:

1. The candidates must submit the filled up Standard Form through proper channel along with self-attested copies of educational certificate(s), experience certificate(s), A.C.R. for the last three years, NOC from the current employer, a copy of the updated Service Book, and 3 (three) recent passport-sized coloured photographs.
2. Applicants should include a personal contact number and an email address in their applications to facilitate future communications.
3. Applications should reach the office of the undersigned on or before **19th November, 2024**
4. Incomplete applications will be rejected without notification.
5. The application envelope must clearly mention "APPLICATION FOR THE POST OF HEAD ASSISTANT" on the top of the envelope.
6. The details regarding the date, time and venue of the interview / viva-voice will be posted in the official website (<https://udalguri.dcourts.gov.in>). Candidates are advised to regularly check the official website of Udalguri District Judiciary for updates.

7. No individual call letters for the interview / viva-voice will be issued to the candidates separately.
8. No T.A./D.A. will be provided for attending the interview.
9. Any form of canvassing will result in disqualification.

The Selection Board reserves the right to cancel, alter, or modify any part of the advertisement or other terms and conditions without prior notice, if deemed necessary.


(N.S Deori)

District & Sessions Judge
Udalguri

Memo No. DJ(V) 7148-7152 Dated Udalguri, the 02nd November, 2024

Copy forwarded to:

1. The District Information & Public Relation Officer, Udalguri for wide publication. He/ She is requested to publish the advertisement in two leading local newspaper, in "Assam Tribune" and one vernacular newspaper in Assam.
2. The District & Sessions Judge,
Baksa/ Barpeta/ Bongaigaon/ Cachar/ Charaideo/ Chirang/ Darrang/ Dhemaji/ Dhubri/ Dibrugarh/ Dima Hasao/ Goalpara/ Golaghat/ Hailakandi/ Hojai/ Jorhat/ Kamrup (M)/ Kamrup/ Karbi Anglong/ Karimganj/ Kokrajhar/Lakhimpur/Morigaon/ / Nalbari/ Nagaon/ Silchar/ Sivasagar/ Sonitpur (Tezpur)/ Tinsukia/ South Salmara-Mankachar / Biswanath/ Bajali/ Majuli / West Karbi Anglong with a request to circulate the advertisement amongst the staff as well as to display in the notice board of your establishment.
3. The Systems Assistant, Udalguri District Judiciary; to upload the advertisement in the official website as well as to forward via e-mail to all the District & Sessions Judge Establishments of Assam.
4. Notice Board, O/o the District & Sessions Judge, Udalguri.
5. Office File.


(N.S Deori)

District & Sessions Judge
Udalguri